

**UUCSV BOARD MEETING**  
**UUCSV Library**  
**July 12, 2017 at 6:40 PM**

**Members Present:**

All current and outgoing board members were present. This includes:

Monica Singh-Smith	President
Jim Peters	Vice President
Mark Lore	Treasurer
Bruce Bryant	Secretary
Sandra Henry-Stocker	Recorder
Amy Fielder	
Dottie Cox	
Robert Hurt	Outgoing Vice President
Salvatore Vasta	Outgoing Treasurer
Russ Savage	Ex-Officio Member

**Members Absent:** None

**Guests:** None

At 6:40 PM, the meeting was called to order by Monica Singh-Smith. The chalice was lit and members read the promises. Members conducted a brief check-in.

The **Minister's report** had been sent prior to the meeting and there were no questions.

The **Minutes** from the June meeting were distributed prior to the meeting. Bruce moved that they be approved and Sal seconded the motion. The minutes were approved unanimously.

The **Financial Report** for May-June 2017 (distributed prior to the meeting) was discussed by Sal who pointed out that we are currently beating budget expectations – largely due to not much money being spent on our ministerial search and an increase in pledges.

The **Election of Officers** proceeded with only a little discussion. In addition to an approval of the officers as shown above, it was generally agreed that next year Jim Peters would most likely be president (at the end of Monica's term) and that Sandra Henry-Stocker would become Secretary (taking over from Bruce). While Sal's term is expiring, he plans to attend next month's meeting to present the year end Financial Report.

**Board Liaison Assignments** were made and adjusted over the course of the meeting. The following assignments were agreed to:

Building & Grounds – Bruce	Membership – Dottie	Settled Search – Monica
Communications – Monica	Caring – Dottie	Social – Jim
Data & Network – Sandra	Memorial Garden – Bruce	Social Action/Justice – Mark
Finances/Endowment – Mark	Ministry – Monica	Stewardship – Mark
Fundraising – Mark	Nominating – Dottie	Worship – Amy
Governance – Monica	Personnel – Sandra	
Green Sanctuary - Bruce	Religious Education – Bruce	

Jim will also take over coordinating the plowing of the parking lot as this does not seem to be part of the responsibilities of the Building and Grounds committee.

**New Business:**

**Staff Bonuses** for the ending fiscal year were discussed. The following split of available funds was

suggested:

Cory	\$500.00
Sheryl	\$350.00
Elaine	\$150.00

A **Data/Network Update** was provided by Monica explaining that Outlook data on UUCSV membership and friends has been successfully migrated to the Breeze system that we will be using going forward.

An update was provided on the **Choir Director Hire**. Pam Keim, who was interviewed by our minister, some board members, and the Chalice Singers (our choir) were all in favor of offering Pam the position. She has been hired for just under the \$5,000 allocated in the budget. She will be earning roughly \$23/hr (on-site time) and will work from August 15, 2017 through June 15, 2018.

The **Board Retreat** has been scheduled for Wed-Thurs, August 30-31 evenings (6:00-9:30 PM) and will be held at Westminster-Canterbury. The Board has been instructed to have read chapters 1-5 in the book "Governance and Ministry" before the retreat.

The **Role of Liaison** to various church committees was discussed. The Board determined that the role of liaison to a committee depends on the nature of each committee. A liaison can simply be a point of contact, and may attend committee meetings (and even be an active member of a committee). It was agreed, however, that a liaison must always alert the Board to problems that the committees they represent are having and that they may never act as mediators. Jim will discuss the role of Board Liaisons with members of the CoC and report any feedback.

A **Ministerial Agreement** is being drafted by Cal Allen. Monica, Bob Gettings and Dixie Wiles will follow up. Board concern centered around the issue of ministerial misconduct. The Board hopes to avoid problems in the future – particularly problems related to ministerial oversight while avoiding language that might scare off potential applicants. Recent changes in the church bylaws are expected to complement the changes in the way we manage ministry.

### **Unfinished Business:**

Wrap-Up from the Annual Meeting  
Board Member Time

### **Adjourn**

At 8:56 PM, hearing no objections, Monica Singh-Smith adjourned the meeting.

Respectfully submitted,  
Sandra Henry-Stocker, Recorder