

UUCSV Charter for the Adult Education Committee

Approved by the Board: __March 19, 2014

Revised by the Board: _____

I. Mission Statement

The Adult Education Committee assists in providing Adult Religious Education by:

- a) Soliciting ideas and presenters from the congregation and community,
- b) Providing facilitative support, and
- c) Encouraging participation in programs that explore and promote our Unitarian Universalist Principles.

II. Responsibilities:

- Solicit programs that explore and promote our UU Principles
- Provide facilitative support for committee approved courses, lectures or workshops
- Advertise programs as appropriate
- Obtain participant feedback and evaluation
- Maintain a procedures manual detailing the Committee process
- Convene and support covenant groups in conjunction with the DRE
- Attend Council on Committees meetings
- Submit budget request to Finance Committee annually
- Provide the Board of Directors with an annual report

III. Committee Composition and Organization:

The Committee will consist of 4-7 members, each of whom will serve a minimum of two years and a maximum of three years.

The Chairperson is appointed by the Board for a term of two years and can serve no more than two consecutive terms.

The Chairperson is responsible for convening committee meetings, establishing meeting agendas and keeping the Board liaison informed about issues requiring Board actions.