

Concert

Drafted 11-1-10

Approved by the Board: _____

Revised by the Board: _____

I. Mission

The mission of the Concert Committee is to produce the annual Community Concert Series that exposes the congregation and the community to high-quality local musical talent in an enjoyable social setting and apart from worship services.

II. Responsibilities

The responsibilities of this Committee include the following:

Organize at least four concerts annually as part of the Community Concert Series spread out over the course of the church year.

Determine which performers to invite, provide needed support to performers, and advertise the concerts to the congregation and the local community.

Work with the Social Committee to seek volunteers from the congregation to set up the sanctuary, provide refreshments, and clean up after concerts.

Provide logistical support to other musical activities not related to the Concert series, such as the annual Carol Sing, the Heart-to-Heart Café, and ad hoc concert opportunities.

Develop and maintain procedural guidelines defining how the Committee operates that will be useful to new chairs and members.

Provide to the Board an annual report of Committee accomplishments in the current year and plans for the upcoming year by April 15 to be included in the Church's Annual Report to the Congregation.

III. Terms and Conditions

According to the Church Constitution, the Board is the sole policy-making body for the Church and will establish standing and ad hoc committees to carry out the activities of the Church. As a standing committee of the Church, the Concert Committee will have a Board-appointed chairperson and work within the following terms:

The term for the chairperson of this Committee is 2 years and a chairperson can serve no more than two consecutive terms.

The Board delegates to the chairperson the authority to appoint other Committee members.

As needed, the chairperson will communicate to the Board president (or designated liaison) relevant Committee issues needing Board action.

The Minister and Board President are non-voting members of this Committee.

IV. Funding

Ideally, the Community Concert Series will be self-supporting; that is, the fees paid to musicians and for refreshments, etc. will be paid for by the donations collected during the concerts. However, the Committee will have a line item in the annual operating budget of the Church to provide a modest amount of "seed funds" to start the concert season. An estimate of these needed funds will be submitted to the Finance Committee in February for inclusion in the draft budget for the coming year.