

Grounds Committee Charter

Unitarian Universalist Church of the Shenandoah Valley

Approved by the Board: June 5, 2007

Revised by the Board: _____

I. Mission

The Grounds Committee implements UUCSV's Landscape Master Plan, reviews of the plan periodically and recommends changes to the Board. The committee manages the day-to-day care of the church grounds, including plant selection, planting, mowing, mulching, plant nutrition and clean-up.

II. Responsibilities

The responsibilities of this Committee will include the following:

- Drawing up annual budgets to accomplish the committee's mission, assure adequate maintenance of church grounds and implement special projects.
- Recruiting volunteers for maintenance activities and special projects.
- Assuring that all landscaping, planting and grounds maintenance activities are consistent with the philosophy of UUCSV's Landscape Master Plan and the will of the Board..
- Recommending to the Board changes in the Landscape Master Plan, new special projects, and alterations in policies and procedures affecting church grounds and/or the Grounds Committee.
- Coordinating planning and implementation with the Building Committee and the Memorial Garden Committee.
- Providing the Board of Directors with an annual report by April 15th each year summarizing the major activities, issues, and plans and listing the committee members.

III. Terms and Conditions

As the sole policy-making body for the Church (by its constitution) the Board will establish standing and *ad hoc* committees to carry out the activities of the Church. Also, the Board shall appoint committee chairpersons and may delegate to the chairpersons the authority to appoint members.

As a standing committee of the Church, the Grounds Committee will have a Board-appointed chair and work within the following terms:

- The term for the chairperson of this Committee is 2 years and a chairperson can serve no more than two consecutive terms.
- The Committee chairperson will have regular interface and communication with the Board liaison to discuss relevant issues and anything needing Board action

IV. Funding

The Grounds Committee will have a line item in the operating budget of the Church to allow for the purchase of materials, training, and other grounds-related expenses. An estimate of these expenses (with supporting data) should be submitted to the Finance Committee in February for inclusion in the draft budget for the coming year.

Any donations of money, materials, or equipment to the Grounds Committee shall be used expressly for the purposes of furthering Grounds Committee projects.