

CHARTER FOR NEWCOMERS/MENTORING COMMITTEE

Unitarian Universalist Church of the Shenandoah Valley

Approved by the Board on _____

Revised by the Board on -----

I. Mission

The mission of the Newcomers/Mentors Committee is to welcome visitors and encourage involvement in church activities as well as facilitate the path to membership.

II. Responsibilities

The Committee will:

- Recruit and schedule greeters for Sunday services
- Welcome visitors and provide them with information about the church, including the fact that we are a Welcoming Congregation
- Provide follow-up via postcards, notecards or telephone calls to those visitors who sign the visitors' book
- Organize and conduct periodic UUCSV orientation classes
- With the minister and the Stewardship Committee plan and conduct periodic new member recognition ceremonies during Sunday services
- Keep brochures with UUCSV information updated and available
- Develop and maintain procedural guidelines defining how the Committee operates that will be useful to new chairs and members

- Provide to the Board an annual report of Committee accomplishments in the current year and plans for the upcoming year
- Present the 411 Mentoring Project at the New UU Orientation classes
- Ask all participants in the New UU Orientation classes if they wish to have a 411 mentor and if so, assign a mentor
- Maintain a record of mentoring assignments and receive a progress report from Mentors after three mentoring interactions
- Semiannually provide to the Board a list of individuals who have become members of the church