

Worship Committee Charter

Unitarian Universalist Church of the Shenandoah Valley

Approved by the Board: Nov. 28, 2012

Revised by the Board: May 21, 2014

I. Mission

The purpose of the Worship Committee is to provide:

Quality worship services that meet the intellectual, emotional, aesthetic, and spiritual needs of the congregation, and music to build community and deepen spiritual experiences.

II. Responsibilities - Sunday Worship Services:

- Has primary responsibility for planning and presenting the services when the minister is not in the pulpit. The minister has this responsibility when in the pulpit.
- Manages all the details of the service requirements including audio/visual, music, etc. This is the case whether the minister is in the pulpit or not.
- Together with the Minister, creates worship services that have a connection to the seven principles of the UUA. The committee and the minister ensure that services are consistent with the Church's mission and covenant.
- Trains and provides worship leaders for times when the minister is not in the pulpit.
- Evaluates quality of success of worship services and identifies the types and topics of service to meet the needs of the congregation.

Administration:

- Develops and maintains a procedures manual detailing the processes by which the committee will meet its responsibilities.

- Provides the Board of Directors with an annual report by April 15th of each year listing current committee and subcommittee members and summarizing major activities, issues and plans, to be included in the Board's Annual Report to the Congregation.

III. Terms and Conditions

According to the Church Constitution, the Board is the sole policy-making body for the Church and will establish standing and *ad hoc* committees to carry out the activities of the Church. As a standing (or ad hoc) committee of the Church, the Worship Committee will have a Board-appointed chairperson and work within the following terms:

- The term for the chairperson of this Committee is 2 years and a chairperson can serve no more than two consecutive terms.
- The Board delegates to the chairperson the authority to appoint other Committee members.
- The chairperson will have regular interface and communication with the Board liaison to discuss relevant issues and anything needing Board action.
- Membership on the Committee is limited to 3 years except for the chair, who can serve a fourth year if needed to complete a second consecutive term.
- The Committee may establish subcommittees and may determine separate term limits for the subcommittee members. The committee members may be assigned specific roles and jobs for the committee.
- The Minister, Music Director, the Director of Religious Education (or a substitute designated by the DRE), and the Board Liaison are non-voting members of this Committee.