

Paying Your Pledge Through Automatic Monthly Bank Transfer

Simplify Your Life: Arrange for automatic monthly pledge payments to UUCSV (monthly is the most common option although your bank may possibly offer others; for example, see reverse*). It's easy, secure and usually free of cost to do this, particularly if you have online banking. Just call a customer service representative at your bank (see list of phone numbers on the reverse side), or pull up your bank's web page for assistance in setting up a recurrent transfer through the bank's automatic bill payer system.

Procedures vary somewhat from bank to bank but usually it takes only a few minutes. You gain peace of mind in knowing you are meeting your financial obligation to the church and the church enjoys more predictable cash flow.

Banks will generally have a "Bill Pay" or similar link on their web sites. Once you are set up with on-line banking, type or paste in the following:

Account name: Unitarian Universalist Church of the Shenandoah Valley

Address: PO Box 1574

City: Stephens City

Zip: 22655

Phone (if required): 540-869-6965

Email (if required): administrator@uushenandoah.org

Once you've entered this info as well the amount/recurrent frequency/start & end dates, hit "Submit." There should not be any requirement for the church's bank account or routing number. In most cases, the bank will simply cut a check each time a payment is due and mail it to the church whereupon the church administrator will deposit it in our Bank of Clarke County account.

There is one point of possible confusion wherein the site may ask for an "account number." That is the account number assigned to you by the payee if it's a utility company, a major retailer, etc. The UUCSV doesn't have any such numbers of course; you should be able to just leave that box blank and the UUCSV name/address will suffice.

Questions? Please first call your bank customer services (see on the reverse side). If that doesn't work, email stewardship@uushenandoah.org and we'll do our best to help!

***If your account is also with the Bank of Clarke County, you may have additional options; suggest you consult its customer service.**

| <u>Banking Institution</u> | <u>Phone No.</u> |
|--|-------------------------|
| Bank of Clarke County | 540/955-2510 |
| Branch Bank and Trust | 540/665-4200 |
| First Bank | 540/465-9121 |
| Navy Federal Credit Union | 888/842-6328 |
| Summit Community Bank | 540/678-0300 |
| Sun Trust Bank | 540/722-7800 |
| Virginia National Bank | 434/817-8070 |
| Virginia Savings Bank/City National | 540/667-6777 |
| Wells Fargo | 540/723-4770 |
| Union Bank & Trust | 540/665-1690 |
